



General Assembly

February Session, 2014

## Substitute Bill No. 247



### **AN ACT ELIMINATING AND MODIFYING CERTAIN REPORTING AND REGULATORY REQUIREMENTS OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES AND REPEALING OBSOLETE PROVISIONS.**

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. Section 3-21d of the general statutes is repealed and the  
2 following is substituted in lieu thereof (*Effective from passage*):

3 [The chief administrative officer of the department, institution or  
4 agency of the state responsible for any] The Department of  
5 Administrative Services shall file an annual report, in accordance with  
6 the provisions of section 11-4a, concerning the completion or  
7 acceptance of each public works construction project administered by  
8 the Division of Construction Services within the Department of  
9 Administrative Services during the preceding year under [section 4b-1]  
10 chapter 60 with an estimated cost of more than ten thousand dollars  
11 and receiving any portion of its funding from the proceeds of bonds  
12 issued under the State General Obligation Bond Procedure Act, [shall  
13 file a report] with the secretary of the State Bond Commission  
14 [forthwith upon completion or acceptance of any such construction  
15 project, and in no event later than ninety days thereafter, which] and  
16 the joint standing committee of the General Assembly having  
17 cognizance of matters relating to finance, revenue and bonding. Such  
18 report shall provide the following information for each such completed  
19 or accepted project: (1) The estimated total cost of the construction

20 project, or the actual amount of the project, if ascertainable; (2) the  
21 amount, if any, required to be held in retainage and the reason for such  
22 retainage; and (3) the amount of any bonds authorized by the State  
23 Bond Commission and allotted by the Governor to such project which  
24 remains unexpended. Such report may contain a recommendation to  
25 the secretary as to the further use of any portion of such unexpended  
26 bond proceeds, which recommendation may, in the discretion of the  
27 secretary and the Governor, be referred to the next regular session of  
28 the General Assembly. Absent such recommendation and referral to  
29 the General Assembly, the State Bond Commission may authorize an  
30 unexpended amount to be transferred in accordance with the  
31 provisions of subsection (q) of section 3-20 or section 3-21b or the  
32 secretary may, prior to any such transfer, authorize the expenditure of  
33 such amount for any emergency purpose approved in accordance with  
34 the provisions of subsection (c) of section 4b-52. [The chief  
35 administrative officer of the department, institution or agency of the  
36 state shall also file a report with the cochairpersons of the joint  
37 standing committee of the General Assembly having cognizance of  
38 matters relating to finance, revenue and bonding on or before January  
39 1, 2002, and each year thereafter, on any such projects which have been  
40 reported to the secretary of the State Bond Commission.]

41 Sec. 2. Subsection (o) of section 4b-23 of the 2014 supplement to the  
42 general statutes is repealed and the following is substituted in lieu  
43 thereof (*Effective from passage*):

44 [(o) The Commissioner of Administrative Services shall adopt  
45 regulations, in consultation with the Secretary of the Office of Policy  
46 and Management and the State Properties Review Board, and in  
47 accordance with the provisions of chapter 54, setting forth the  
48 procedures which the Department of Administrative Services and said  
49 office and board shall follow in carrying out their responsibilities  
50 concerning state leasing of offices, space or other facilities. Such  
51 regulations shall specify, for each step in the leasing process at which  
52 an approval is needed in order to proceed to the next step, what

53 information shall be required, who shall provide the information and  
54 the criteria for granting the approval.]

55 (o) Notwithstanding any other provision of the general statutes,  
56 [such regulations shall provide that: (1) The] the Commissioner of  
57 Administrative Services shall [(A)] (1) review all lease requests  
58 included in, and scheduled to begin during, the first year of each  
59 approved state-wide facility and capital plan, and [(B)] (2) provide the  
60 Secretary of the Office of Policy and Management with an estimate of  
61 the gross cost and total square footage need for each lease. [, (2) the]  
62 The secretary shall approve a gross cost and a total square footage for  
63 each such lease and transmit each decision to the requesting agency,  
64 the commissioner and the State Properties Review Board. [, (3) the] The  
65 commissioner shall submit all leases, lease renewals and hold over  
66 agreements to the secretary for approval [,] and [(4)] the secretary shall  
67 approve or disapprove any such lease request or agreement not more  
68 than ten working days after the secretary receives the request or  
69 agreement.

70 Sec. 3. Section 4d-7 of the general statutes is repealed and the  
71 following is substituted in lieu thereof (*Effective from passage*):

72 (a) The Commissioner of Administrative Services shall develop,  
73 publish and annually update an information and telecommunication  
74 systems strategic plan, in accordance with the policies established by  
75 the Office of Policy and Management, which shall have the following  
76 goals: (1) To provide a level of voice and data communications service  
77 among all state agencies that will ensure the effective and efficient  
78 completion of their respective functions; (2) to provide all necessary  
79 telecommunication services between state agencies and the public; (3)  
80 to provide, in the event of an emergency, immediate voice and data  
81 communications and critical application recovery capabilities which  
82 are necessary to support state agency functions; and (4) to provide  
83 necessary access to higher technology for state agencies.

84 (b) In order to facilitate the development of a fully integrated state-

85 wide information services and telecommunication system [which] that  
86 effectively and efficiently supports data processing and  
87 telecommunication requirements of all state agencies, the strategic  
88 plan shall include: (1) [Establishment of guidelines] Guidelines and  
89 standards for the architecture for information and telecommunication  
90 systems [which] that support state agencies; (2) plans for a cost-  
91 effective state-wide telecommunication network to support state  
92 agencies, which network may consist of different types of transmission  
93 media, including wire, fiber and radio, and shall be able to support  
94 voice, data, electronic mail, video and facsimile transmission  
95 requirements and any other form of information exchange [which] that  
96 takes place via electromagnetic media; (3) [a level of information  
97 systems and telecommunication planning for all state agencies and  
98 operations throughout the state that will ensure the effective and  
99 efficient utilization and access to the state's information and  
100 telecommunication resources, including but not limited to, (A) an  
101 inventory of existing on-line public access arrangements for state  
102 agency data bases which contain information subject to disclosure  
103 under the Freedom of Information Act, as defined in section 1-200, (B)  
104 a list of data bases for which such access could be provided, including  
105 data bases containing consumer, business and health and human  
106 services program information, (C) provisions addressing the feasibility  
107 and cost of providing such access, (D) provisions for a public-private  
108 partnership in providing such on-line access, and (E) provisions to  
109 enable citizens to communicate with state agencies by electronic mail;  
110 and (4)] identification of annual expenditures and major capital  
111 commitments for information and telecommunication systems; [ In  
112 carrying out the provisions of subparagraphs (A) to (E), inclusive, of  
113 subdivision (3) of this subsection, the Commissioner of Administrative  
114 Services shall consult with representatives of business associations,  
115 consumer organizations and nonprofit human services providers.] (4)  
116 identification of all state agency technology projects; (5) a description  
117 of the efforts of executive branch state agencies to use e-government  
118 solutions to deliver state services and conduct state programs,  
119 including the feedback and demands of clients of such agencies

120 received by such agencies and such agencies' plans to address client  
121 concerns by using online solutions, when such solutions are  
122 determined feasible by such agencies; and (6) potential opportunities  
123 for increasing the efficiency or reducing the costs of the state's  
124 information and telecommunication systems.

125 (c) [Each] On or before August first, annually, each state agency  
126 shall submit to the Commissioner of Administrative Services all plans,  
127 documents and other information requested by the commissioner for  
128 the development of such plan.

129 (d) The Commissioner of Administrative Services shall not  
130 implement a state agency proposal for information system hardware,  
131 software, maintenance service or consulting unless such proposal  
132 complies with the strategic plan and the agency's approved business  
133 systems plan. The commissioner shall maintain a current inventory of  
134 information system components to facilitate asset management and  
135 procurement leverage.

136 (e) Not later than September fifteenth, annually, the Commissioner  
137 of Administrative Services shall submit the updated strategic plan to  
138 the Secretary of the Office of Policy and Management. Not later than  
139 October first, annually, the Secretary of the Office of Policy and  
140 Management shall submit to the Governor and the General Assembly,  
141 in accordance with the provisions of section 11-4a, (1) the updated  
142 strategic plan, and (2) a report on the activities of the Department of  
143 Administrative Services and any cost savings and improvements in the  
144 efficiency of information and telecommunication systems of state  
145 agencies that are attributable to the efforts of the Department of  
146 Administrative Services.

147 Sec. 4. Section 4d-3 of the general statutes is repealed and the  
148 following is substituted in lieu thereof (*Effective from passage*):

149 The commissioner may adopt regulations to carry out the purposes  
150 of sections 4d-1 to 4d-5, inclusive, section 4d-7, as amended by this act,

151 and sections 4d-11 [to 4d-14, inclusive] and 4d-12, as amended by this  
152 act.

153 Sec. 5. Subsection (a) of section 4d-12 of the 2014 supplement to the  
154 general statutes is repealed and the following is substituted in lieu  
155 thereof (*Effective from passage*):

156 (a) The Commissioner of Administrative Services may establish  
157 such committees as he deems necessary to advise the commissioner in  
158 carrying out the purposes of sections 4d-1 to 4d-5, inclusive, section  
159 4d-7, as amended by this act, this section and [sections] section 4d-11,  
160 [to 4d-14, inclusive.]

161 Sec. 6. Section 10a-151d of the general statutes is repealed and the  
162 following is substituted in lieu thereof (*Effective from passage*):

163 [(a)] On or before January 1, [1991] 2015, and annually thereafter,  
164 the board of trustees of each constituent unit of the state system of  
165 higher education shall submit a report, in accordance with the  
166 provisions of section 11-4a, to the joint standing committee of the  
167 General Assembly having cognizance of matters relating to  
168 appropriations and the budgets of state agencies concerning  
169 expenditures pursuant to section 4a-52a, 10a-151b and 10a-151c during  
170 the preceding fiscal year.

171 [(b)] On and after July 1, 1991, and annually thereafter, the  
172 Department of Administrative Services shall report to the joint  
173 standing committees of the General Assembly having cognizance of  
174 matters relating to education and to appropriations and the budgets of  
175 state agencies concerning all purchasing requests received by the  
176 department from the constituent units of the state system of higher  
177 education including, but not limited to, for each such request, the type  
178 of item requested, the date on which the request for such purchase was  
179 received by the department and the date on which the purchase order  
180 for such purchase was issued.]

181 Sec. 7. Sections 4d-14, 4d-45 and 4d-46 of the general statutes are

182 repealed. (*Effective from passage*)

This act shall take effect as follows and shall amend the following sections:		
Section 1	<i>from passage</i>	3-21d
Sec. 2	<i>from passage</i>	4b-23(o)
Sec. 3	<i>from passage</i>	4d-7
Sec. 4	<i>from passage</i>	4d-3
Sec. 5	<i>from passage</i>	4d-12(a)
Sec. 6	<i>from passage</i>	10a-151d
Sec. 7	<i>from passage</i>	Repealer section

**Statement of Legislative Commissioners:**

In sec. 6 "1991" was changed to "2015" for clarity.

**GAE**      *Joint Favorable Subst. -LCO*